

Hillsborough Township Public Schools
Hillsborough, New Jersey

Regular Public Meeting
Monday, September 21, 2009

ACTION AGENDA

I. CURRICULUM & INSTRUCTION

The superintendent recommends that the board of education approve the curriculum and instruction agenda as follows:

A. Approve the following revised curriculum:

- a. Grade 5 Art
- b. Grade 7 Art
- c. Grade 5 Music
- d. Grades 5-6 Instrumental Music
- e. Grade 7 General Music
- f. Grade 8 General Music
- g. Grades 7-8 Choral Music

B. Approve the following new curriculum:

- a. Pre-School Curriculum

C. Approval of the following textbook for English

ISBN	Publisher/Title	Copyright	Grade
978-0-14-018686-4	Penguin Classics - <i>The Marrow of Tradition</i> by Charles W. Chesnutt	1993	10

D. Motion to dispose of the following textbook:

ISBN	Publisher/Title	Copyright	Quantity
0-13-416785-6	Prentice Hall – <i>Geometry: Tools for a Changing World</i>	1998	21

E. Approve submission of the following grant application:

Approve submission of the grant application entitled “2009 Hooked on Hydroponics”.

II PERSONNEL

The superintendent recommends that the board of education approve the personnel agenda as follows:

A. Retirements and Resignations

Name	Location	Position	Reason	Effective Date	Dates of Employment
Dixon, James	High School	Custodian	Resigned	9/25/2009	7/18/1988 – 9/25/2009
Frazer, Bette	Amsterdam School	Lunch Aide	Resigned	9/1/2009	9/7/2004 – 9/1/2009

B. Leaves of Absence

Name	Location	Position	Type of Leave	Dates of Leave
Guiton, Kelly	Middle School	Special Ed. Teacher	Disability/FMLA	1/8/2010 – 5/7/2010
Khan, Saman	Middle School	Instructional Assistant	Disability/FMLA	10/19/2009 – 2/5/2010
Micol, John	Building & Grounds	Maintenance	FMLA	8/17/2009 – 11/6/2009
Slajchert, Andrea	Triangle School	Grade 4 Teacher	Disability/FMLA	11/9/2009 – 3/26/2010

C. Rescind Mentor Contract

Name	Location	Position	Effective
Fidacaro, Amy	Woodfern School	Mentorship	9/1/2009 – 12/23/2009

D. Transfer/Change in Position

Name	Position	From	To	Effective
Wilson, Barbara	Instructional Asst.	Woodfern School	Triangle School	9/1/2009 – 6/30/2010

E. Contract Change

Name	Location	Position	From	To
Blauvelt, June	High School	Instructional Assistant	3.5 hours/day	4.25 hours/day
Gonzalez, Paulina	Sunnymead School	Lunch Aide	2 hrs/10 mins./day	2 hrs/20 mins./day
Held, Helen	Sunnymead School	Lunch Aide	2 hrs/10 mins./day	2 hrs/20 mins./day
Levey-Stollery, Karen	High School	Instructional Assistant	3.5 hours/day	4.25 hours/day
Lugg, Sandra	Sunnymead School	Lunch Aide	2 hrs/10 mins./day	2 hrs/20 mins./day
Raval, Manisha	Sunnymead School	Lunch Aide	2 hrs/10 mins./day	2 hrs/20 mins./day
Rista, Michele	Sunnymead School	Lunch Aide	2 hrs/10 mins./day	2 hrs/20 mins./day

Name	Location	Position	From	To
Verhoon, Marygrace	Sunnymead School	Lunch Aide	2 hrs/10 mins./day	2 hrs/20 mins./day
VonNessen, Mary	High School	Instructional Assistant	3.5 hours/day	4.25 hours/day
Zebro, Tracie	Sunnymead School	Lunch Aide	2 hrs/10 mins./day	2 hrs/20 mins./day

F. Revised Long Term Substitute

Name	Location	From	To	Replacing	Effective
Stanislaski, James	Woods Road School	LTS – Special Ed. Teacher	LTS – Special Ed. Teacher – 4.25 hours/day	Michele Binkley (LOA)	9/14/2009 – 10/23/2009

G. Revised Summer Enrichment Instructor

Name	Location	Position	Replacing	Effective
Battaglia, Michelle	Middle School	Summer Enrichment Instructor	Marni Pociask	7/6/2009 – 7/17/2009

H. Appointments 2009-2010

Approve the appointment of the following personnel for the 2009-2010 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Long Term Substitute

Name	Location	Position	Replacing	Effective
Battaglia, Michelle	Triangle School	LTS – Grade 4	Andrea Slajchert (LOA)	11/9/2009 – 3/26/2010

Nurse/Personal Aide

Name	Location	Position	Replacing	Effective
Yhap-Zebro, Genevieve	Woods Road School	Nurse/Personal Aide – 3.5 hours/per day/185 days	New position	9/14/2009 – 6/30/2010

Lunch Aide

Name	Location	Position	Replacing	Effective
Couso, Deena	Amsterdam School	Lunch Aide – 2 hrs./10 mins. per day	Bette Frazer (resigned)	9/22/2009 – 6/30/2010

Coach

Name	Location	Position	Replacing	Effective	Salary
*Jackson, Nicole	High School	Volunteer Cheerleading Coach	N/A	2009 – 2010 Season	N/A

Co Curricular Advisor

Name	Location	Position	Replacing	Effective
Dobis, Joe	High School	Band Front – Spring	N/A	9/1/2009 – 6/30/2010
Misiak, Tom	High School	Robotics Advisor	Matt Chernoff	9/1/2009 – 6/30/2010

Substitutes

Teachers - \$80/day				
Brower, Christopher	DiLeone, Nicole	Garioian, Jennifer	Janho, Nyrie	
Januzzi, David	Krahel, Ann-Marie	McKee, Nicholas	Mendez, Marisol	
Munch, Sarah	Rhee, Jody	Sheremeta, Amanda	Wilson, Adriana	
Instructional Assistants - \$80/day		Nurses - \$100/day		Bus Driver - \$20/hour
DiLeone, Nicole	Garioian, Jennifer	N/A	Geise, Karen	
Janho, Nyrie	Januzzi, David			
Krahel, Ann-Marie				
Library Assistants - \$11.72/hour	Bus Aides - \$19.90/hour	Lunch Aide - 7.90/hour	Custodians - 9.35/hour	
Brower, Christopher	N/A	N/A	N/A	
Garioian, Jennifer				
Januzzi, David				
Secretary \$10.25/hour				
Ahmed, Husna	Allan, Gaye	Bennette, Lisa	Bergen, Kathy	Blauvelt, June
DiMartino, Kimberly	Cianciola, Denise	Garioian, Jennifer	Genco, Josette	Gonzalez, Eileen
Horinko, Leanne	Kellogg, Evelyn	Kimmelman, Robin	Konkowski, Lori	LaGreca, LisaMarie
Lancellotti, Maria	Letts, Allissa	Levey-Stollery, Karen	Mondoro, Diane	Montellione, Erin
Neary, Melissa	Nestorson, Frances	Orzel, Nancy	Padula, Linda	Perna, Jene
Picard, Debra	Rebuck, Jody	Spano, Elizabeth	Varga, Frances	Vastano, Arlene
Voitovitch, Lori	Wendover, Hedily			

Mentor

Mentor	Mentee
Benitez, Debra	DeGenaro, Karen
Hanyok, Maggie	Ahrens, Kim
Lopez, Kim	Brody, Rebecca
Marchesi, Dina	Wika, Natalie
Shein, Barbara	Kuboski, Courtney
Whittle, Vickie	Rad, Jaime
Zavacki, Tim	Shabazz, James

I. Extra Period Coverage

Name	Position	Building	Extra Coverage	Effective
Cagan, Lucia	Italian Teacher	High School	1 Period (Base + 20%)	9/1/2009 – 1/30/2010
Wika, Natalie	Italian Teacher	High School	1 Period (Base + 20%)	9/1/2009 – 1/30/2010
Aleo, Christopher	Science Teacher	High School	Pro Rated (Base + 6.66%)	9/1/2009 – 6/30/2010
Billey, Janet	Science Teacher	High School	Pro Rated (Base + 13.33%)	9/1/2009 – 6/30/2010
Bostwick, Garrett	Science Teacher	High School	Pro Rated (Base + 3.33%)	9/1/2009 – 6/30/2010
Jaffe, Mona	Science Teacher	High School	Pro Rated (Base + 6.66%)	9/1/2009 – 6/30/2010
Misiak, Tom	Science Teacher	High School	1 Period (Base + 20%)	9/1/2009 – 6/30/2010
Varchi, Arlene	Science Teacher	High School	Pro Rated (Base + 3.33%)	9/1/2009 – 6/30/2010

J. Approve Renewal of Employment Agreement

Approve the renewal of the employment agreement with Edward J. Forsthoffer III, Superintendent of Schools, as listed on Schedule II-A.

K. Intramural Advisors 2009-2010

Approve the middle school Intramural Advisors for the 2009-2010 school year as listed on Schedule II-B.

L. Group Changes

Approve the group changes of certificated staff effective September 1, 2009 as listed on Schedule II-C.

M. Revised Transportation Drivers and Aides 2009-2010

Approve the revised Transportation Drivers and Aides for the 2009-2010 school year as listed on Schedule II-D.

N. Motion to approve payment of stipends for participation in the Summer Science Institute 2009.

Approve payment of stipends for PLC Members/Presenters/Participants in the Summer Science Institute 2009 as follows:

Mammino, Karen	BIM Presenter	\$250.00
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III. FINANCE

The superintendent recommends that the board of education approve the finance agenda as follows:

A. Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of August 31, 2009 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended.

B. Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$7,167,436.95

C. Approval of Line Item Transfers

Approve the line item transfers in the 2009-10 general fund as listed on *Schedule III-A*.

D. Cooperative Pricing Agreement

Approve the resolution/agreement with the Middlesex Regional Educational Services Commission as submitted in *Schedule III-B*.

IV. ADMINISTRATIVE

The superintendent recommends that the board of education approve the administrative agenda as follows:

A. Approve the Professional Travel Related Expenses as Listed:

Approve the Professional Travel Related Expenses as listed on *Schedule IV-A*.

B. Policies

1) The policy committee has recommended the following policy be abolished::

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-B</i>	9110	Quality Assurance Annual Report

2) The policy committee has recommended the following policies be included for consideration for first reading as follows:

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-C</i>	1220	Employment of Chief School Administrator
<i>IV-D</i>	3159	Teaching Staff Member/School District Reporting Responsibilities
<i>IV-E</i>	8760	Pupil Accident Insurance
<i>IV-F</i>	2631	New Jersey Quality Single Accountability Continuum

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-G</i>	9270	Home Schooling and Equivalent Education

- 3) The policy committee has recommended the following policies be included for consideration for second reading as follows:

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-H</i>	0175	Periodic Review of Personnel Who Serve at the Pleasure of the Board
<i>IV-I</i>	3425.1	Modified Duty Early Return to Work Program – Teaching Staff
<i>IV-J</i>	4425.1	Modified Duty Early Return to Work Program – Support Staff
<i>IV-K</i>	6320	Purchases Subject to Bid
<i>IV-L</i>	9181	Volunteer Athletic Coaches

C. Approval of Outside Educational Placement 2009-2010

Approve the outside educational placement for 2009-2010 as listed on *Schedule IV-M*.

D. Approve Overnight Trip as Listed

School	Group/Team	Destination	Dates	Schedule
HHS	Model United Nations	University of Virginia Charlottesville, VA	11/4/09 – 11/8/09	<i>IV-N</i>
HMS	Grade 8 Trip	Gettysburg/Hersey PA Harrisburg, PA	6/10/10- 6/11/10	<i>IV-O</i>

E. Approve Field Trip Destinations as Listed:

<ul style="list-style-type: none"> Art Galleries at the World Financial Center Building, New York City
<ul style="list-style-type: none"> Emeritus Assisted Living, Hillsborough, NJ (formerly Summerville Assisted Living)

F. Approve the Professional Travel Related Expenses for Board Members as Listed:

Approve the Professional Travel Related Expenses as listed on *Schedule IV-P* – Board Member 1 of 4
 Approve the Professional Travel Related Expenses as listed on *Schedule IV-Q* – Board Member 2 of 4
 Approve the Professional Travel Related Expenses as listed on *Schedule IV-R* – Board Member 3 of 4
 Approve the Professional Travel Related Expenses as listed on *Schedule IV-S* – Board Member 4 of 4

G. Approval of Sub-Standard Rooms

Approve for submission to the county superintendent of schools for review the following sub-standard spaces for use in the 2009-10 school year:

High School

Theatre Dressing Room for music lessons

H. Donation

Approve the following donation

<u>Donor</u>	<u>Description</u>
Steven Brown	Pasco Galaxy Power Reflector Telescope

I. Approval of 2009-2010 District Goals & Objectives

Approve the district's goals and objectives as listed on *Schedule IV-T*.

J. Approval of District Strategic Plan

Approve the district's strategic plan as listed on *Schedule IV-U*.

V. INFORMATIONAL

- A. Enrollment – September 2009 – Attachment 1
- B. Current newspaper articles – Attachment 2
- C. Red Ribbon Ceremony invitation – Attachment 3
- D. Personnel Committee Agenda – September 10, 2009 – Attachment 4